



Empire Document Imaging, Inc.



# *For Credit Unions...*

Efficient,  
Affordable  
Document  
Management  
Solutions

# Empire Document Imaging Inc.

## Bank on our efficient, affordable document management solutions.

Every credit union member spawns a massive paper trail: membership applications, joint share account agreements, consumer disclosure forms, monthly member statements, and member loan files are just a few of the hundreds of papers your office handles each day. And to comply with state regulations and NCUA recommendations, you must keep permanent records of many of these documents.

That adds up to a lot of paper that you have to store and maintain. Paper that you need to repeatedly file, copy, or otherwise handle, greatly reducing your efficiency.

Paper that adds both direct and indirect costs, significantly shrinking your bottom line. Paper that, if destroyed by human error or natural disaster, would destroy your credit union.

Paper that makes it almost impossible to answer a member's questions without putting him on hold or calling him back. That forces you to make idle chatter as you frantically flip through the stack of papers in his file, searching for that one document that will answer his simple questions—if you can even locate that document, that is. Each unproductive second wears at your member's time-pressed patience and lowers his impression of your credit union's ability to manage his hard-earned money.

Now imagine answering that same member's questions immediately—without leaving your desk. Imagine instantly finding the documents you need by member name, correspondence date, deposit product type, loan number, IRA account, a document description, or pretty much by any keyword you choose.

Imagine no more scrambling. No more phone tag. No more irate members.

Imagine no more.

## The most user-friendly electronic filing system available.

Empire Document Imaging provides you with a complete electronic filing solution that scans, stores, and retrieves your documents—when you need them and how you need them—quickly and easily.

Satisfy members, save valuable office space, enable simultaneous and secure document access, guard against theft or damage, and make a complete backup of all your paper files—all with a simple click of your mouse. And with EDI's personal upfront training and support, it's easy to master, too.

## What's in this for you?

An imaging system from Empire Document Imaging pays for itself. Here's what you get:

- **Instant information access.** Enjoy enterprise-wide document accessibility with security features and never make a member wait because you have to search for their paperwork. Whether verifying a signature or researching a member's question, locate documents in seconds without ever leaving your desk. And never lose a document again.
- **Reclaim valuable office space.** To comply with federal and state regulations, you need to keep your documents on file. Fortunately, you don't need to keep the paper. Rapidly evolving laws, regulations and technologies are giving electronic documents the same legal and regulatory standing as paper. Preserve your documents. Lose the file cabinets.
- **Reduced labor costs.** Let your staff focus on improving member service. Eliminate non-value added tasks like filing, copying and searching for lost or misfiled documents.
- **Minimized postage, printing and copying expenses.** Authorized staff can access your documents electronically, so you no longer need multiple copies floating around. Automatically archive daily, monthly, and annual reports—without printing. Also, print, e-mail, or fax any document to anyone, anywhere...right from your computer.
- **Complete disaster recovery.** Did you ever wonder what you would do if you had a fire that destroyed all your paper files? Protect your documents—and your business—against loss due to fire, flood or other disaster, and still keep all of your critical documents onsite, right at your fingertips.

## Ready to save time and money?

Credit unions across the country are already cutting costs, satisfying members, and enjoying instant access to vital information with EDI's customized document imaging solutions. Maybe it's time you joined them.

For more information on how Empire Document Imaging Inc. can take your credit union's productivity, member service, and overall efficiency to a whole new level, call EDI at 888-868-2268. Or visit our website at [www.empdocimg.com](http://www.empdocimg.com).



58 Clifton Country Road, Suite 106, Clifton Park, NY 12065  
Phone: 888.868.2268

Fax: 518.348.0182

[www.empdocimg.com](http://www.empdocimg.com)  
Email: [info@empdocimg.com](mailto:info@empdocimg.com)